

Board Meeting Minutes for Wildflower Nature School, Inc.

I. Meeting Details

Chairperson: Angela Banitt
Secretary: Nicole Monk

Date: April 28, 2026
Time: 5:30pm

Location: Wildflower Nature School
Street Address: 160 Ruby Ranch Road
City: Silverthorne
State: CO Zip: 80435

II. Roll Call

Laura Landrum took roll call at 5:35 PM

The following persons were in attendance:

- Angela Banitt, Executive Director
- Tiana Ibarra, Assistant Director
- Laura Landrum, President
- Lexi Dolan, Vice President
- Ben Kass, Treasurer
- Nicole Monk, Secretary
- Jonnah Glassman, Town of Silverthorne Rep (virtual)
- Susan Gelman
- Shane Ardell

III. Call to Order

Meeting Agenda Distribution - Speaker: Laura Landrum 5:36 PM

March meeting minutes - Shane motions to approve minutes, Susan seconds. All in favor.

IV. Board Updates

Board of Directors Updates - Speaker: Laura Landrum 5:35 PM

Nature Based Licensing + Kindergarten discussions with SCG, SCA, ECO

- Laura reached out to connect about starting a kindergarten classroom. WNS will not be pursuing that this fall.
- Clovers will be licensed for the trails program this summer.
- New Outdoor Nature Based preschool licensing through state of CO. Not finalized. If WNS has that licensing, WNS could have a kindergarten class without having them in the building.
 - Why do this? Expansion of services. Families could decide to have their child in this type of program. There is always a need for more childcare in the community.
- Angela and Laura have a meeting set with ToS to understand SCA's role. Jonnah will talk to ToS tomorrow.

Building lease renewal.

- Will need to be signed in July. First lease was 3 years, renewal will be for 5 years.

Fiscal Year

- Should we change our fiscal year to end 7/31 to align with the school district? Or should we just align our calendar release with the school year (ie. 8/1 - 7/31)
- What the advantage for doing this? Just being aligned

VOTE: Susan motions to change our fiscal year, Shane second. All in favor.

Review of BOD Handbook and two-year strategic planning overview

- Looping back to this at end of meeting. See notes below.

V. Financials Update

Financials Update - Speaker: Angela Banitt 6:00 PM

Credit cards for tuition payments

- Should a policy be created to no longer allow credit card payments? Would save approx. \$600 a year (\$50 a month) - fee to Andrew to reconcile.
- BoD agrees to keep credit cards as a payment option. It allows flexibility for parents who might need it.

2026-2027 budget planning to happen May 6

- Angela. Ben. Laura attending this meeting.

ECO reimbursements.

- The amounts are different because of the timing in which they come in. Michelle does adjustments mid-month.
- End of the year number is what is correct, we should be looking at that number and not a monthly number.

Financial statements.

- Full Board does not have them from last month. Laura will send out for Board to review. Will vote on at the next meeting.

Lunch program.

- Started. Working with Sysco rep to reduce costs. Breakfast, Lunch, PM snack are being claimed through CACFP.

Level 4.

- Additional tuition assistance for families because WNS is now level 4.

VI. Grants Update

Financials Update - Speaker: Nicole Monk 6:15 PM

- 27k from Buell. Report due May 31.
- Angela, Nicole, and Laura continuing to meet/discuss.

VII. Fundraising & Events

Events Update - Speaker: Shane Ardell 6:16 PM

Events

- Teacher Appreciation Week May 4-8
- WNS needs to send information from Shane out to families so parents can sign up.

Elk's Lodge Fundraiser Breakfast May 17

- Shane is flyering.

Some internal summer event options:

- July 4 bike parade (July 2?)
- Ice Cream Social (maybe August?)
- Discussion about a potential recital.

Annual Fundraiser

- "Wildflower Kids' Fest", Sunday, October 11, 11am-3pm at the Pavilion Building is a granted use.
- Sponsorship levels drafted, Nicole working on a solicitation package
- Currently brainstorming format & activities

VIII. Communications & Reports - Angela

Communication & Reports- Speaker: Angela - 6:26 PM

Operations Update

- Move-ups next week
- Clovers room is becoming Golden Columbines/Trails Program room for the summer

- This helps with being able to move up children 4mo early, which creates space in the lower classrooms for more enrollments.
- Columbins to Golden Columbins is seen as a move-up.

Personnel Update

- Exiting employees - Alyssa Clifton, Marian Blandon, Emma Shifflet*
- Employees on leave
- Returning employees -Estrella Guadamuz (mid-May)
- New Employees - Satonya Myers, Jeraldine Fletes
- Promotions

Other Updates

- Looking for one more pre-k teacher.

IX. Board Handbook + Strategic Plan

Speaker - Laura Landrum 6:25 PM

Board Handbook.

VOTE: Susan motions to change the term of Board members to 3 years. Lexi seconds. Laura, Shane, Nicole, and Jonnah in favor. Ben opposed.

- NEXT STEPS: Board Members will review BoD Handbook before May meeting. Log any questions and when Nicole sends out May meeting agenda sent in questions so questions can be addressed/discussed.

Strategic Planning.

- Reserves. We need to agree on a number to get to and by when.

Board Onboarding and Development.

- Recruiting Board Members.
- Send out call for Board Members in May.

X. Adjournment

Meeting has Ended- Speaker: Laura Landrum 7:11 PM